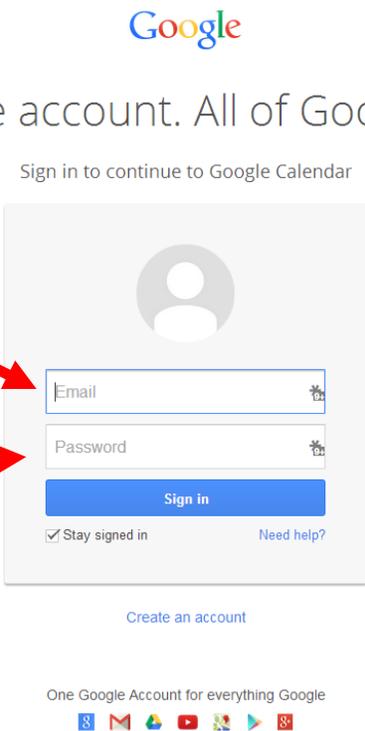


OPTION 1 - In Google Calendar:

To add LFOM's Calendar to your Google Calendar go to <https://www.google.com/calendar/> and sign in to your Google Account:



Google

One account. All of Google.

Sign in to continue to Google Calendar

Enter your Google Email Address

Enter your Google Email Password

Email

Password

Sign in

Stay signed in [Need help?](#)

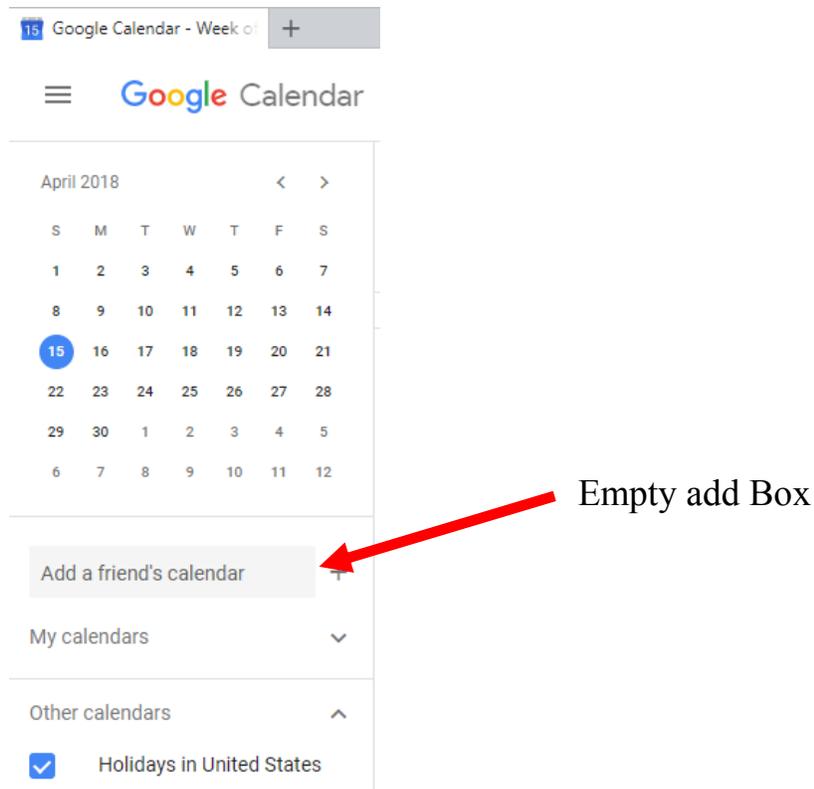
[Create an account](#)

One Google Account for everything Google



The image shows the Google sign-in page. A red arrow points from the text 'Enter your Google Email Address' to the 'Email' input field. Another red arrow points from the text 'Enter your Google Email Password' to the 'Password' input field. Below the input fields is a blue 'Sign in' button. Underneath the button are two links: 'Stay signed in' (with a checked checkbox) and 'Need help?'. Below these is a link for 'Create an account'. At the bottom, there is a line of text 'One Google Account for everything Google' followed by a row of small icons for various Google services.

You should then be taken to your Google Calendar. Once there, look for the box under your Calendar.



15 Google Calendar - Week of +

Google Calendar

April 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

Add a friend's calendar

My calendars

Other calendars

Holidays in United States

Empty add Box

The image shows the Google Calendar interface. At the top, it says '15 Google Calendar - Week of +' with a plus sign. Below that is the 'Google Calendar' logo. A calendar grid for April 2018 is shown, with the 15th highlighted. Below the calendar grid is a section titled 'Add a friend's calendar' with a plus sign icon. A red arrow points from the text 'Empty add Box' to this plus sign icon. Below this are sections for 'My calendars' and 'Other calendars'. Under 'Other calendars', there is a checked checkbox next to 'Holidays in United States'.

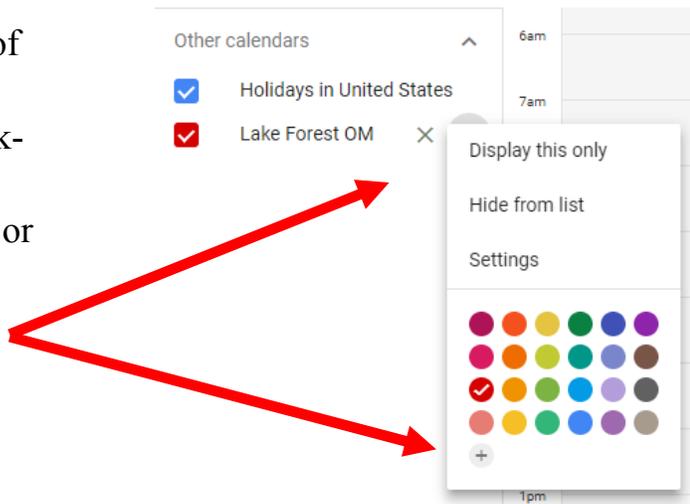
Enter lakeforestom@gmail.com into the empty text box and hit enter

The screenshot shows the Google Calendar interface for April 2018. The date 15 is highlighted. Below the calendar grid, there is a text input field containing 'lakeforestom@gmail.com' with a red arrow pointing to it from the left. To the right of the input field is a '+' button. Below this is a 'My calendars' section with a dropdown arrow, and an 'Other calendars' section with an upward arrow. Under 'Other calendars', there is a checked checkbox for 'Holidays in United States'.

After hitting Enter, the page will refresh and LFOM should now show in you other calendars.

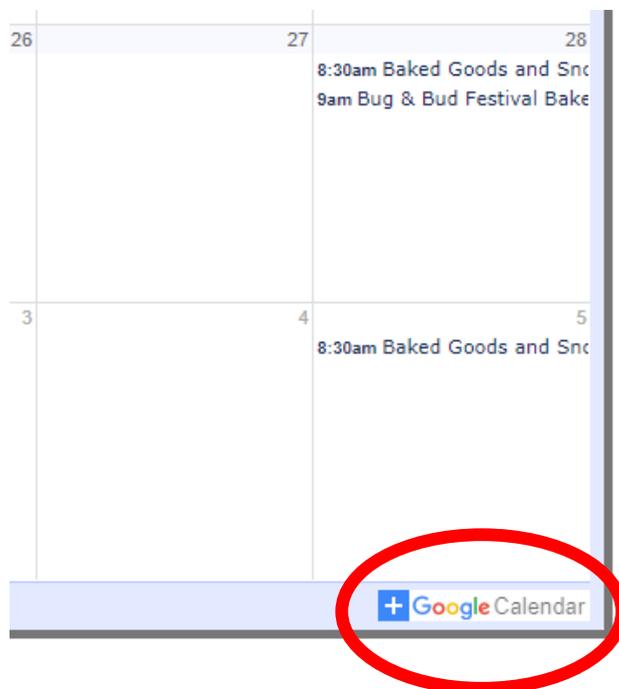
The screenshot shows the Google Calendar interface after a refresh. The date 15 is highlighted. Below the calendar grid, there is a text input field containing 'Add a friend's calendar' with a '+' button to its right. Below this is a 'My calendars' section with a dropdown arrow, and an 'Other calendars' section with an upward arrow. Under 'Other calendars', there are two checked checkboxes: 'Holidays in United States' and 'Lake Forest OM'.

You can change the color of the Calendar by hovering over the Calendar and clicking the 3 Dots and then selecting one of the colors or click Choose the + and make up your own.

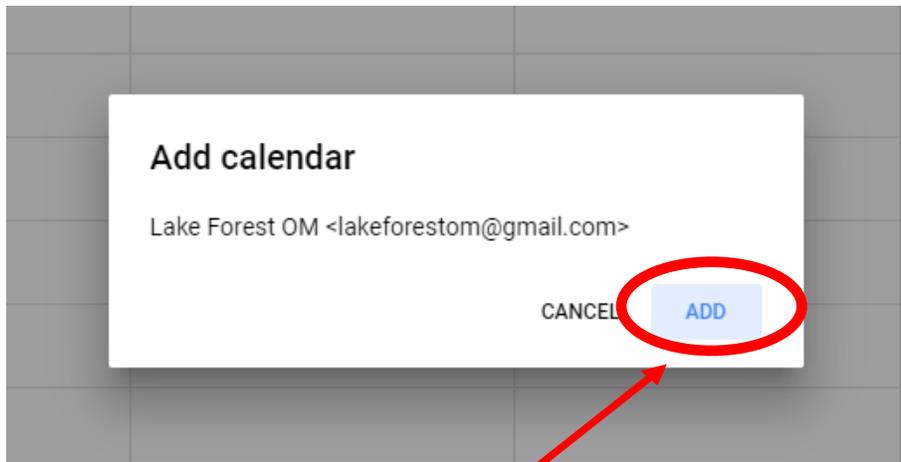


OPTION 2 - From the LFOM Website:

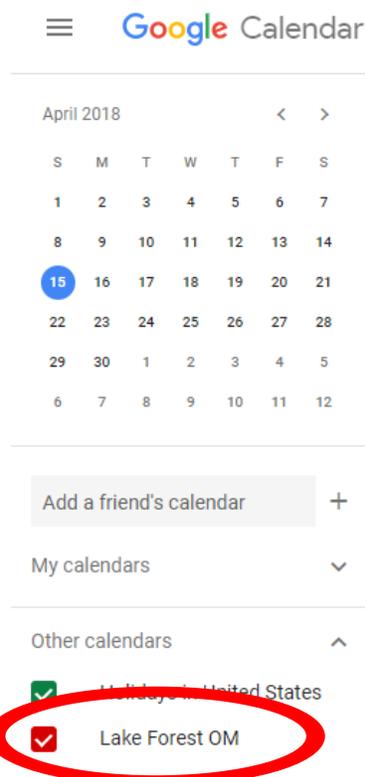
Sign in to your Google Calendar. Then go to LFOM's website at <http://url.lv/calendar>. From this page with the Calendar, click the Google Calendar icon on the bottom right of the calendar.



If you are signed in to Google Calendar, after clicking the link on the calendar on the website, you will be taken to your calendar and the following pop-up will come up.



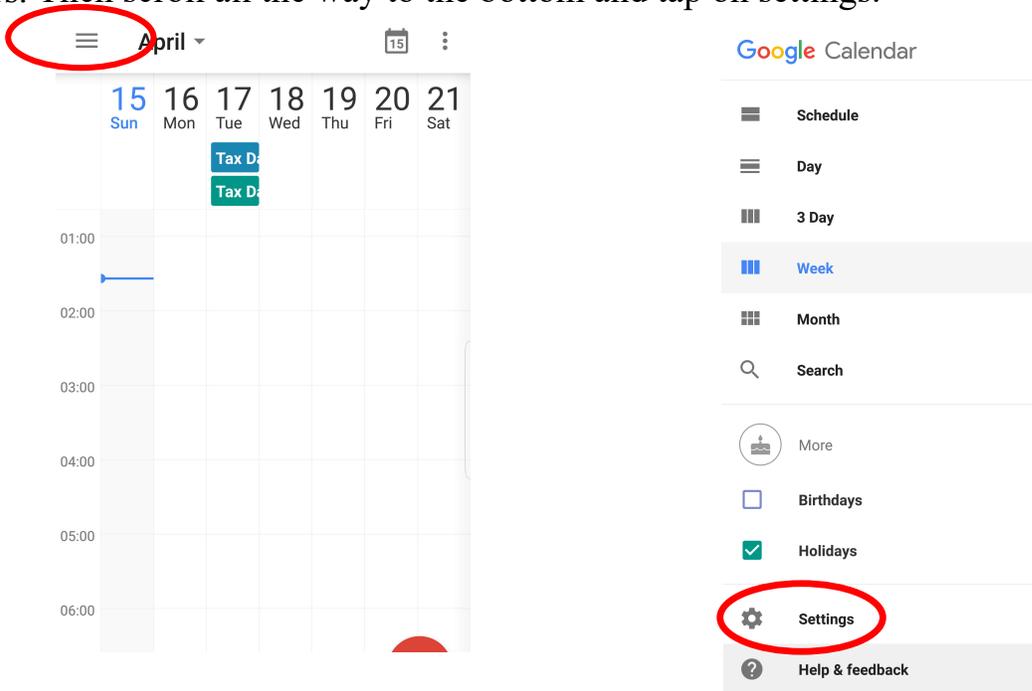
You then select Add, and the calendar will then show in your Other Calendars.



Hit Close when you are finished and LFOM events will now show on your calendar.

Displaying Calendar on Your Android Device:

The way Android displays menus varies from device to device, however, these instructions should provide a good starting point. If you do not see the LFOM's Events on your Phone: Starting in your Calendar on your Android device, select menu, then select Calendars. Then scroll all the way to the bottom and tap on settings.



You should then get a list of all the calendars available on you device, Scroll down to the account you added the LFOM Calendar to. Tap on **Show more** to display the available calendars. Click on the LFOM email. When it gets to the final screen, tap on Sync to start syncing the calendar. That is it, you should see all LFOM events on the calendar on your device.

